

**LAKE SOUTH DISTRICT UMW MISSION TEAM  
VOUCHER REQUEST FORM FOR INCURRED EXPENSES**

NAME: \_\_\_\_\_

OFFICE: \_\_\_\_\_

**OPERATING EXPENSES:**

Newsletter (postage and printing) \$ \_\_\_\_\_

Supplies/postage \$ \_\_\_\_\_

Office Expenses:

Supplies \$ \_\_\_\_\_

Printing/Copying \$ \_\_\_\_\_

Telephone \$ \_\_\_\_\_

Travel (including mileage) \$ \_\_\_\_\_

**PROGRAMMING:**

Day of Spiritual Renewal \$ \_\_\_\_\_

Leadership Training \$ \_\_\_\_\_

Officers' Retreat \$ \_\_\_\_\_

District Annual Meeting \$ \_\_\_\_\_

Resources/Literature \$ \_\_\_\_\_

Mission Scholarships \$ \_\_\_\_\_

Honoraria for Speakers/Special Programs \$ \_\_\_\_\_

Mission Recognitions \$ \_\_\_\_\_

Other (please specify) \$ \_\_\_\_\_

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Approved: \_\_\_\_\_, President

\_\_\_\_\_, Secretary

Please submit Voucher Request Form and Receipts to LSD Treasurer

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DATE \_\_\_\_\_ CHECK NO \_\_\_\_\_ AMOUNT PAID \_\_\_\_\_